

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** June 11, 2012

**TIME:** 4:30 p.m.

**PLACE:** Battell Center Community Room

**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West, & Michael Bergin

**ALSO PRESENT:** Carmen Carpenter, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Reg Wagle, called the regularly scheduled meeting to order at 4:35 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes of both the May 29<sup>th</sup> meeting. Mr. Coppens moved to approve the minutes as presented, and Mrs. Teeter seconded the motion. The motion carried unanimously.

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**OLD BUSINESS:**

There was no old business at this time.

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**NEW BUSINESS:**

Ms. Janice E. Hedman of 70962 County Road 100, Nappanee, IN 46550, donated to Battell Center a Hammond Colonnade Theatre Style Walnut Finish Organ, Model 222172, SN 1082956, valued around \$1,000.00. The organ was received and placed in the Contractor's Room to be used by the organ class being taught in that room. Mrs. West moved to approve the generous donation and Mr. Bergin seconded it. The motion carried unanimously.

Mrs. Carpenter requested the Board approve a drop-in fee of \$30/day for day camp. The fee would allow the Department to capitalize on outside services that do not provide camp services on Fridays, such as Boys and Girls Club. Mrs. Teeter moved to approve the fee request and Mr. Coppens seconded her motion. The motion carried unanimously.

As the fees changed for day camp, Mrs. Carpenter requested approval of all our current fees and charges so that the new fees would be incorporated into that document. Mrs. Teeter moved to approve all the fees and charges and Mrs. West seconded the motion. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000193	\$673.05
2012-00000195	\$792.50
2012-00000202	\$1,494.50
2012-00000206	\$55,646.75
2012-00000208	\$415.00

Mrs. Teeter moved to approve the claims as presented on the above docket and Mr. Shriner seconded the motion. The motion carried unanimously.

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**SUPERINTENDENT'S REPORT:**

Mrs. Carpenter provided revenue figures for Merrifield Complex and Wilson Disc Golf, advised that the Sound Company was in the process of installing the new sound and lights in the auditorium, that we were working to promote summer concerts.

President Wagle informed Mrs. Carpenter of the Board's "unhappiness" at the lack of information found concerning Summer Concerts and Mishawaka Summerfest on the Parks & Recreation web pages. The Board indicated that if anything gets done, meaning keeping our website up-to-date, that should be a priority.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. Mrs. Ann Lesar of 4121 Kennedy Dr., South Bend, IN, 46614, asked that the Mishawaka Garden Club be a source to consider during long term planning at Shiojiri and Battell Rock Gardens. She indicated that the Club had access to financial resources by which Mishawaka Parks and its gardens could benefit.

As there were no further questions or comments to be made, Mr. Bergin moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:00 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,  
Office Manager, Parks & Recreation

Approved:

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Carolyn Teeter, Board Secretary